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## Complimentary Consultation

### THE OFFICE INTERVIEW

- A one-on-one face-to-face confidential interview is scheduled with a Career Consultant that conducts a situation appraisal, qualifications review and career goal determination.
- CareerPro360 then creates a Customized Resume and Career Package that best assists the client in reaching their career search goals.
- Career Resume Packages include the professionally written resume, cover letter, follow-up letter, professional and personal references, salary history/requirement, personalized stationary and networking cards.
- In-office resumes and packages vary with the client situations and are priced accordingly. (The complimentary consultation allows for this discussion.)
- A turn-around time is determined that is mutually agreed upon that meets both your job search objectives and CareerPro360's scheduling.
- Resumes are formatted for print and web and are attractively packaged.
- Disks/CDs are included with every resume.

Schedule a consultation today!

### THE PHONE INTERVIEW

- A person-to-person confidential interview is scheduled with a Career Consultant that conducts a situational appraisal, qualifications review, and career goal determination, just like the client was in the office.
- After the appointment is made, but prior to the actual interview, the client should complete CareerPro360 short Information Gathering Form, e-mail any existing resumes/worksheets, and any other support documents that are requested in order for the Consultant to review prior to the interview ([interview@careerpro360.com](mailto:interview@careerpro360.com)).
- CareerPro360 then creates a Customized Resume and Career Package that best assists the client in reaching their career search goals.
- Career Resume Packages include the professionally written resume, cover letter, follow-up letter, professional and personal references, salary history/requirement, personalized stationary and networking cards
- Resumes and packages vary with the client situations and are priced accordingly. (The complimentary consultation allows for this discussion.)
- A turn-around time is determined that is mutually agreed upon that meets both your job search objectives and CareerPro360's scheduling.
- Resumes are created in Word and e-mailed as an attachment. Print copies can be arranged.
- Disks/CDs are included with every resume

Schedule a consultation today!